

Please go to www.gsa.gov/Transportation. On the left hand side of the screen you will need to click on to Freight Management. After clicking Freight Management, you will need to scroll down and select Freight TSP Approval Requirements, where you will find all the paperwork and information needed to submit your application to become a Transportation Service Provider (TSP). Before or after this process, you will need to review the information listed under the heading "STOS and RFO Library". STOS is our Standard Tender of Service and the RFO is what Request for Offers that we currently have open. If you have any questions about the GSA approval process, please contact ~~Jim Stroup at 816-823-3648~~ **John Wheeler 703-605-9190** for assistance.

The screenshot shows the GSA website's 'Transportation Programs' page. The main heading is 'Transportation Programs'. Below it, there's a sub-section for 'Transportation Management Services Solution (TMSS)'. The text states: 'GSA offers freight and household goods transportation services for federal civilian agencies. Transportation options are accessed through GSA's internet based TMSS system. TMSS provides:'. A list of bullet points follows: 'Comprehensive online freight and household goods transportation; First web based transportation system with an approved electronic bill of lading; Shipment booking online feature; Volume discounted negotiated government rates; Efficient transportation system that streamlines the transportation process; and Ease of use.' To the right of this text is an image of a red semi-truck. The page also features a left-hand navigation menu with items like 'Overview', 'Freight Management', 'Household Goods Transportation', etc. On the right, there are sections for 'CONTACTS', 'e-TOOLS', 'GSA EVENTS', 'TRAINING FROM GSA', and 'RELATED GSA TOPICS'.

To haul loads for FEMA, you must first become a GSA-approved Transportation Service Provider (TSP), as described above. After becoming a GSA-approved TSP, I'd suggest you contact John Wheeler of GSA's Central Office in Arlington, VA, which serves FEMA's transportation needs, at 703-605-9190.

You must also obtain, if you do not currently possess, a Standard Carrier Alpha Code (SCAC) which can be obtained from the National Motor Freight Association at 703 838 1810, or check their website - <http://www.nmfta.org>.

If you run into a "problem" on either website, please contact the number listed on the site, not FEMA, as they will only refer you back to the website.

Once you have acquired your Standard Carrier Alpha Code (SCAC) and are approved by GSA, please send the following information to FEMA (bruce.barnett@dhs.gov) so a vendor file for payment can be set up.

- 1) Company Name
- 2) Company Address
- 3) Point of contact (name, phone number, email address and fax)
- 4) SCAC
- 5) Federal tax ID number
- 6) Bank name
- 7) Bank account number
- 8) Bank routing number
- 9) What equipment and capabilities does your company offer (i.e. type and number of equipment, how fast can you respond, scope of operations, etc)?

Once GSA receives a copy of your vendor file for payment from FEMA, we will contact you to verify contact information, establish which service categories your company would like to be considered for and add you to GSA's listing of FEMA-approved transportation service providers.